



Congratulations!

The Roswell Dance Theatre is pleased to inform you of your selection to the Roswell Dance Theatre for the 2021-2022 season. We are excited to have you with us for the upcoming season!

Registration for The Roswell Dance Theatre is completed online. In order to ensure your dancer's placement, please follow these instructions.

Please make sure to read through the policies and contract carefully as once you submit your contract, you will be bound by it. Please note, as you complete your RDT registration, you will be agreeing to the specific policies for the Roswell Dance Theatre (*separate from the open school policies you agree to in Jack Rabbit*).

If at any point you have any questions regarding the registration process or procedure, please email Lisa Mann at admin@tysod.com. Again, congratulations and we look forward to a fantastic new season of dance!

Step by Step Guide to Complete your Registration for The Roswell Dance Theatre for 2021-2022

Step Zero

1. Go to www.tysod.com and look for "Audition Results" at the top
2. From this page, you will be able to access registration to the contract

****You do NOT complete your RDT registration from your jackrabbit online portal. This is a separate contract that can only be accessed from the link on the website.****

Step One – Contact Information

1. Fill out the Parent Information and the Student Information in their entirety
2. Click "Next"

Step Two – Roswell Dance Theatre Company Acceptance

1. Based on what your Acceptance Letter detailed, make your company selections (accept or decline)
2. Click "Next"

Step Three – Roswell Dance Theatre Terms & Conditions

1. Carefully read through the details and make sure to scroll to the bottom before you agree
2. Click "Next"

Step Four – Policies

1. Carefully read through the enrollment and payment agreement specific to the Roswell Dance Theatre
2. If you agree, sign your name
3. Click "submit"

Step Five – Confirmation

1. Upon completion, you should see a screen with "Thank You"
2. Your registration is complete!

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Please note:

1. If you have more than one dancer in company, you will need to repeat this process in its entirety for each dancer. *Each individual dancer must submit a contract.*
2. After you submit your contract, you will receive emails with copies of the policies and contract for The Roswell Dance Theatre.

Reminders:

1. Following your contract submission, your registration fee as well as your annual dues will be charged to your online account. *Please make sure all of your Jack Rabbit account is current and up to date.*
2. Following the successful payment of your registration fee and annual dues, your dancer will be enrolled in her / his RDT classes. Once this is done, you will receive an email that the enrollment is complete and at that time, can verify your dancer's RDT schedule.

General Reminders / Q & A

- Please note - if you had previously registered for classes, everything will be dropped EXCEPT for any classes you had registered for that are not part of the company regime (ex: acrobatics; tap; etc.) If you do NOT want to be enrolled in any "extra" classes, please email me as soon as possible to let me know.
- PrePro Note:
PrePro levels have NOT been assigned at this time; and therefore your dancer will not be registered in any PrePro class at this time. When PrePro registration is assigned, you will receive a separate email **if** your dancer has been accepted into the program. The PrePro annual dues will be charged with August tuition.
- Partnering Note:
Partnering Information is currently pending...

Questions and Answers:

1. If I am a new company member, but had previously registered for open school classes, how is that handled?
 - a. *The classes you had previously registered for will be dropped (unless they are "extras" as mentioned). If you want them all dropped, just let me know. The open school tuition you paid will be credited to your account and apply to your RDT tuition beginning in August. You will not be charged an additional registration fee. Tuition will not be refunded; it is credited to your account and then applied to your RDT tuition. Please note, even if you have a credit, you will be charged RDT dues (the credit on your account does not apply to your RDT dues).*
2. What is the 2021-2022 RDT schedule?
 - a. *It is available online; look under companies*
3. If I already paid the registration fee, will it be charged again?
 - a. *Nope. If you have paid the registration fee – you will not be charged a duplicate registration fee. It is paid each year (but not more than once a year per dancer).*
4. I know I made PrePro; why is not in my schedule?
 - a. *PrePro levels have not been assigned. Once they are, it will be added to your schedule.*
5. Can I get a copy of the RDT contract?
 - a. *Once your registration is complete, you will be emailed a copy.*
6. Do I pay tuition at the time of registration? Do I pay first and last months tuition for RDT?
 - a. *Nope. **Tuition for RDT runs August through May.***
7. Who do I contact with questions regarding the registration process and/or my online schedule?
 - a. *Lisa Mann at admin@tysod.com*

If you have any questions regarding your RDT contract, Jack Rabbit account, or schedule, email admin@tysod.com for help!